

MINUTES of the meeting of the OAK BAY HERITAGE STEERING COMMITTEE, held in the Council Chambers, Oak Bay Municipal Hall, 2167 Oak Bay Avenue, Oak Bay B.C., on Thursday February 8, 2007.

PRESENT: Mayor Christopher Causton, Chairman
Jean Sparks
W. John Harker
Don Reksten
Christopher Watts
STAFF: Nigel Beattie, Sandi Piercy
REGRETS: Jane Nielsen

Mayor Christopher Causton called the meeting to order at 8:36 am.

ADOPTION OF MINUTES

MOVED by Jean Sparks
Seconded by John Harker, THAT THE MINUTES OF THE MEETING OF THE OAK BAY HERITAGE STEERING COMMITTEE HELD ON THURSDAY JANUARY 11, 2007, BE ADOPTED.

CARRIED

BUSINESS ARISING FROM THE MINUTES

Public Signs

Kiwanis Sign

Jean Sparks, working with Kiwanis, has found photographs of Oak Bay Avenue near Foul Bay Road for an *Interpretive History Marker/Sign*.

St. Michael's Sign

Christopher Watts has met with St. Michael's School. The suggested location for the sign is on the Junior Campus of St. Michael's School. There is no sidewalk on the side of Victoria Avenue where the school is located and the building is not of historical reference. The committee would like to see the marker on the old school property, which would mark a heritage building. Christopher will set up another meeting with St. Michael's.

Information Panel

A breakfast meeting in the small lounge at the Oak Bay Recreation Centre for up to 30 people has been set for March 24, 2007. Nigel will make the contacts for the speakers and Jane will coordinate the room and food with Recreation Oak Bay. Members of Council, Municipal staff, Archives, Heritage Steering Committee, Heritage Advisory Panel, Heritage Community Services and Heritage Foundation will be invited to attend.

The purpose of the workshop is to raise awareness of the value of heritage and to increase the knowledge base of heritage tools.

Fundraising

A Heritage Ball is planned for fall 2007.

NEW BUSINESS

Membership with Heritage BC has lapsed for 2006 and 2007. The committee agreed to pay the membership dues in arrears of \$200.00.

REPORT FROM THE DIRECTOR OF BUILDING AND PLANNING

Budget

The 2007 budget has been allocated. The Heritage Steering Committee budget is the same as 2006.

The Committee would like to see one more Kiwanis History Marker/Sign for 2007, as well as the St. Michael's sign.

MOVED by Don Reksten

Seconded by Christopher Watts, THAT THE COMMITTEE ASK COUNCIL FOR EARLY APPROVAL FOR ANOTHER HERITAGE SIGN AT A COST OF UP TO \$2000.00.

CARRIED.

Website

Work is being done on the heritage web site. Soon a Mapping GIS System will be attached to the website. The committee would like to see clearer reference to Heritage Steering Committee, Heritage Foundation and Murdoch's book, *History of Oak Bay*, on the site.

The committee expressed concerns about pertinent and relevant information to the public with respect to updating the heritage web site and feels that it needs to be addressed in a timely manner.

Raising Heritage Profile

There are currently a book and pamphlets on the counter.

Heritage Conservation Areas

Nigel has spoken to Bill Cochrane about the possibility of heritage conservation areas. This will be one topic of discussion at the information panel breakfast.

Todd House

Nigel will speak to Lorraine about an update on Todd House for the next meeting.

HERITAGE ADVISORY PANEL

The Heritage Advisory Panel met on January 30, 2007. Nils Jensen, Nigel Beattie and four panel members attended the meeting to discuss the floor area ratio bylaw. The panel will meet again on Friday February 9 to come up with recommendations to the Floor Area Ratio Committee (FAR). The FAR Committee may want to make changes to the bylaw based on input from the panel. A public information meeting will be held, prior to a public hearing.

ARCHIVES UPDATE

The archives has a new computer system operating. The archives will soon be connected to Building and Planning in the municipality.
The archives has almost finished the next 20 statements of significance.
The archives has been host to a workshop for 25 students from the University of Victoria, which will boost the profile of the archives.

COMMUNITY INITIATIVES COMMITTEE

The Community Initiatives Committee (CIC) has met. This committee will serve as a central information outlet for events as well as a catalyst for the promotion of events.
A current project of the CIC is the *Spirit Square*.

NEXT MEETING

The next meeting of the Heritage Steering Committee will be on Thursday March 8, 2007 at 8:30 am

ADJOURNMENT

The meeting adjourned at 9:52 am.