

MINUTES of the meeting of the OAK BAY HERITAGE STEERING COMMITTEE, held in the Council Chambers, Oak Bay Municipal Hall, 2167 Oak Bay Avenue, Oak Bay B.C., on Thursday October 18, 2007.

PRESENT: Mayor Christopher Causton  
Christopher Watts  
Jane Nielsen  
Don Reksten,  
STAFF: Nigel Beattie, Sandi Piercy  
REGRETS: Jean Sparks  
Stephanie Sainas  
W. John Harker

Christopher Causton called the meeting to order at 8:44 am.

### **CHAIR'S REMARKS**

The Chair thanked Christopher Watts for serving as Chair for the last two meetings.

The Chair recently attended a meeting in Campbell River with members of different provincial Spirit Committees. Spirit Committees have been created in many different municipalities all over the province to help build the celebrations and excitement for British Columbia's 150<sup>th</sup> anniversary in 2008 and for the Winter Olympics/Paralympics in 2010. Oak Bay's own Spirit Committee is chaired by Councillor John Herbert with Mayor Causton as Vice-Chair. At this meeting, speakers gave no clear indication of the province's plans for 2008, however Oak Bay introduced its plan for the Oak Bay – Salish History Monuments and they were very well received by the director of the BC150 initiatives.

### **ADOPTION OF MINUTES**

MOVED by Christopher Watts  
Seconded by Jane Nielson, THAT THE MINUTES OF THE MEETING OF THE OAK BAY HERITAGE STEERING COMMITTEE HELD ON THURSDAY SEPTEMBER 13, 2007 AND ON WEDNESDAY OCTOBER 3, 2007 BE ADOPTED.

CARRIED

### **BUSINESS ARISING FROM THE MINUTES**

#### ***Tod House***

The house has been rented as of October 1, 2007. The Heritage Steering Committee (HSC) members that toured the house on June 14, 2007 best described the condition of the house as "tired" and there was some concern about the foundations.

The committee would like an update on the devolution process from Lorraine Hilton.

The committee also recommends that Lorraine Hilton speaks to the renters regarding the farming of the property by City Harvest.

***Pamphlets***

Public Works are changing where the pamphlets will be displayed. Nigel Beattie is working with the municipal staff to have this done.

***Heritage Strategic Planning Meeting***

The committee was in agreement that a Town Hall Meeting would benefit heritage awareness and education. The committee decided that linking this meeting to the Heritage Lecture Series meeting on November 14 would be suitable. The topic for discussion is *Heritage Incentives*. Nigel Beattie and Christopher Watts will lead the discussion with 3 or 4 specific questions to the audience for a maximum of 30 minutes.

**NEW BUSINESS**

The committee felt that it does not need to rewrite the Heritage Strategic Plan (HSP); however it does need a work plan. The Council approved version of the HSP from 2002 was distributed and Don Reksten has agreed to go through the document and record what has been done and what has not been done.

Jane Nielsen will also compile a list of the committee and subcommittee's accomplishments in the last five years.

Electrical box wraps have been researched, but the project has been passed to the Community Initiatives Committee.

The Oak Bay-Salish History Monuments Project is a project that the committee would like see move forward.

MOVED by Don Reksten

Seconded by Jane Nielson, THAT THE COMMITTEE RECOMMENDS TO COUNCIL THAT APPLICATIONS TO 3 DIFFERENT FUNDING BODIES BE MADE:

1. Building Communities Through Arts and Heritage funds
2. BC 150 Years Community Funding
3. Direct Access Grants

CARRIED

## **REPORT FROM THE DIRECTOR OF BUILDING AND PLANNING**

### ***Budget***

The HSC budget was assessed for next year. The current budget falls into three categories: contracts, sundry and supplies for a total of \$7000.00

MOVED by Jane Nielsen

Seconded by Don Reksten, THAT THE BUDGET BE APPROVED AT THE SAME RATE FOR 2008.

CARRIED

### ***Web site***

There are currently enough funds in the HSC budget to hire a web contractor for the Heritage web site.

MOVED by Christopher Watts

Seconded by Jane Nielsen, THAT THE HSC CONTRACT STEVEN TOLEIKIS OF KNOWLEDGEQUEST TO PROVIDE A BUDGET TO CREATE A HERITAGE WEB SITE AND IF SATISFACTORY, COMPLETE THE PROJECT AS SOON AS POSSIBLE.

CARRIED

## **HERITAGE COMMUNITY SERVICES**

The Children's Art Contest will not be one OF the heritage events for 2008.

The Home and Garden Tour is still planned for 2008.

## **HERITAGE ADVISORY PANEL**

The Heritage Advisory Panel (HAP) has been involved with the planned changes at Glenlyon Norfolk Beach Drive Campus. The HAP will look at the surface parking on the site.

## **NEXT MEETING**

The next meeting of the Heritage Steering Committee will take place on Thursday November 8, 2007 at 8:30 am. Christopher Watts will Chair the meeting.

## **ADJOURNMENT**

The meeting adjourned at 10:12 am.