

MINUTES of the meeting of the OAK BAY HERITAGE COMMITTEE, held in the Council Chambers, Oak Bay Municipal Hall, 2167 Oak Bay Avenue, Oak Bay B.C., on Thursday May 8, 2008.

PRESENT: Christopher Causton, Chair  
Stephanie Sainas  
Bronwyn Taylor  
Brenda Jacques  
REGRETS: Jane Nielsen  
Jean Sparks  
Christopher Watts  
W. John Harker  
Don Reksten  
STAFF: Nigel Beattie, Sandi Piercy

Christopher Causton called the meeting to order at 8:30 am.

### **CHAIR'S REMARKS**

Christopher thanked everyone for attending the Municipal dinner.

### **ADOPTION OF MINUTES**

MOVED by Bronwyn Taylor,  
Seconded by Brenda Jacques, THAT THE MINUTES OF THE MEETING OF THE OAK BAY HERITAGE STEERING COMMITTEE HELD ON THURSDAY APRIL 10, 2008, BE ADOPTED.

CARRIED

### **BUSINESS ARISING FROM THE MINUTES**

#### ***Tod House***

The status of Tod House in the devolution process has not changed.

#### ***Electrical Box Photo Wraps***

The committee agreed that process should be started and the box at the corner of Wilmot and Oak Bay Avenue should be done. The photo wrap will cover the front panel of the box.

MOVED by Stephanie Sainas,  
Seconded by Brenda Jacques, THAT THE HERITAGE COMMITTEE HIRE **FACTORY PRINT SHOP** TO PRINT THE HERITAGE PHOTO FOR THE ELECTRICAL BOX AT WILMOT AND OAK BAY AVENUE.

CARRIED

#### ***Youth Participation in Heritage***

Christopher Watts has spoken with Larry McCann. Larry McCann has an interest in Christopher Watts' idea for involving younger people in the Heritage Committee work. Christopher and

Larry will work to together to find suitable and interesting roles for students at the University of Victoria to participate in heritage in our community.

## **NEW BUSINESS**

### ***Heritage BC Award***

The newly redesigned Oak Bay Heritage website won an award of Recognition from Heritage BC. The award is a certificate that will be sent to the Oak Bay Municipal Hall.

### ***Hallmark Awards***

The Hallmark Awards ceremony was on Tuesday May 6, 2008. Three awards were given to Oak Bay homeowners. A press release will go to the Oak Bay news about the homes.

### ***Edgecliffe Open House***

The owners of the Edgecliffe development will be hosting an open house on May 29, 2008. Christopher will speak to the owners about inviting the Heritage Committee to this event.

## **REPORT FROM THE DIRECTOR OF BUILDING AND PLANNING**

### ***Budget***

There is money in the committee budget to meet its commitments for 2008 and to complete the projects and commitments from 2007.

### ***Glenlyon Norfolk School***

Nigel Beattie showed the committee the most recent plans for the development of the Beach Drive Glenlyon Norfolk School site. The developers will be keeping all the heritage buildings and will be minimizing paving on the site. Working drawings will be expected for this summer.

**HERITAGE COMMUNITY SERVICES**

The Home and Garden Tour Committee needs to meet to discuss progress on this project.

**HERITAGE ADVISORY PANEL**

The Panel will meet on May 15 to view 1587/1595 York Place and discuss the proposed Heritage Revitalization Agreement. The application is to alter the interior of the existing house and create 5 suites (2 legal suites exist now). The applicant also proposes to provide 9 parking spaces, 2 of which would be contained in a new garage to be constructed on the site. Exterior restoration work on the main house will also be undertaken at the same time.

**NEXT MEETING**

The next meeting of the Heritage Committee will be on Thursday June 12, 2008 at 8:30 am.

**ADJOURNMENT**

The meeting adjourned at 9:22 am.