

MINUTES of the meeting of the OAK BAY HERITAGE FOUNDATION, held in the Council Chambers, Oak Bay Municipal Hall, 2167 Oak Bay Avenue, Oak Bay B.C., on Thursday March 12, 2009.

PRESENT: W. John Harker, President
Don Reksten
Jean Sparks
Christopher Watts
Tara Ney

REGRETS: Stephanie Sainas
Bronwyn Taylor
Brenda Jacques
Jane Nielsen

STAFF: Sandi Piercy, Secretary

John Harker called the meeting to order at 10:52 am.

CHAIR's REMARKS

John Harker extended his welcome and appreciation of Councillor Tara Ney's participation at Foundation meetings.

ADOPTION OF MINUTES

MOVED by Jean Sparks

Seconded by Don Reksten THAT THE MINUTES OF THE MEETING OF THE OAK BAY HERITAGE FOUNDATION HELD ON THURSDAY FEBRUARY 12, 2009, BE ADOPTED.
CARRIED.

BUSINESS ARISING FROM THE MINUTES

Salish Monument Project

The monument planned for Harling Point at the Chinese Cemetery will be delayed in its unveiling due to unforeseen complications with location.

Home and Garden Tour

Home and Garden Tour is having difficulty finding homes for the tour. It is important that the members of the committee search out homes in the community that could participate on the tour.

The committee greatly appreciates the work of Heritage Community Services Committee and would like the members of this committee to feel welcome to attend Foundation meetings.

MOVED by Jean Sparks

Seconded by Don Reksten, THAT THE HERITAGE COMMUNITY SERVICES COMMITTEE BE INVITED TO ATTEND OAK BAY HERITAGE FOUNDATION MEETINGS.

CARRIED.

John Harker will speak to Jane Nielsen about inviting this committee to the Foundation meetings.

NEW BUSINESS

Grant Application

The Foundation has received an application for a grant to assist with the painting of a designated heritage home. There is no written policy regarding grant approvals and home maintenance. Three estimates for the potential work need to be received by the committee is the limited Foundation guideline. John Harker will draft a policy for the Foundation for the next meeting.

Kiwanis Sign Maintenance

The St. Michael's Sign at the corner of Windsor Rd. and Roslyn has recently been repaired. It sat in a state of disrepair for longer than this committee would like to see in the future. There was a question of responsibility for the maintenance of the signs that has now been resolved. The signs have become part of the municipal maintenance program.

The committee discussed its disappointment with the durability of these signs. The Plexiglas is easily scratched and sometimes broken. Marie Craig, of Oak Bay Kiwanis, does have one more Plexiglas panel for the markers.

John Harker developed a Heritage Marker Policy that has not been recently circulated. This policy was concerned with the consistency and esthetics of markers. Sandi will ensure that this policy is re-circulated to be discussed at the next Foundation meeting.

The committee is unaware of a Council policy for all markers, Heritage or not.

Foundation of Foundations

The Foundation has a *Certificate of Incorporation* and is governed by a Board of Directors with a President.

Filing Cabinet

It was agreed that we govern our spending collectively rather than design a more specific budget as we have few consistent budget items. One item that would be valuable to the Foundation is a filing cabinet in the Archives for Heritage Foundation items.

MOVED by Jean Sparks

Seconded by Christopher Watts, THAT THE FOUNDATION PURCHASE A FILING CABINET FOR HERITAGE DOCUMENTS AND RECORDS.

CARRIED.

ADJOURNMENT

The Oak Bay Heritage Foundation meeting adjourned at 11:35 am